



Formal Obligation to Data Confidentiality

Mr/Ms

hereby undertakes to maintain data confidentiality in line with the provisions of Art. 5 Nr. 1 f) of the European Data Protection Regulation (GDPR) as follows: The provisions of the GDPR in respect of maintaining data confidentiality are known to me.

The obligation to maintain data confidentiality relates to all data on the personal and material circumstances of an individual and all protective measures for these data.

I undertake specifically to comply with the following regulations:

1. I shall **not process, divulge, make accessible or otherwise use** any protected personal data **without authorisation** for any purpose other than the legitimate performance of my duties. This prohibition shall extend beyond the end of my work at GIZ.
2. I shall **comply with existing regulations** on handling or securing personal data.
3. I shall apply the necessary diligence to protect personal data when carrying out my assigned duties; I shall notify any defects immediately to my superior or GIZ's Data Protection Officer.

Violations of these regulations may result in prosecution. This declaration shall not affect any other obligations to maintain confidentiality.

Place/date

Signature